

## General Instructions For Completion of Permit Application Forms

### **GASOLINE DISPENSING FACILITIES**

The regulations for the control and abatement of air pollution require that a permit be obtained prior to the time construction, installation, alteration, or operation of an air contaminant source or facility is begun. In addition, a permit must be obtained when an emission source is:

- (a) to be replaced or altered in such a manner as to have an effect (either an increase or decrease) on the production or control of emissions;
- (b) to be moved to a new location;
- (c) to be operated by a new lease holder or owner.

The attached permit application forms are intended to be self explanatory, and should, if properly completed, include the information necessary for the Division of Natural Resources and Environmental Management to adequately process an application in a timely manner.

Any information included on the forms, other than emission data, that divulges production or sales figures, methods, processes or production techniques unique to such person, or would otherwise tend to affect adversely the competitive position of such person, should be noted by inserting the word "confidential" in the margin next to the appropriate item. Any information that is requested to be kept in confidence must be justified by a written statement setting forth the reasons for the request. Information not marked confidential will be available for public inspection.

Applicants are encouraged to contact the Director of the Division of Natural Resources and Environmental Management at (256) 427-5750 if there are any questions. Personnel of the Division will be happy to assist applicants in completing the required forms.

DIVISION OF NATURAL RESOURCES AND ENVIRONMENTAL MANAGEMENT  
CITY OF HUNTSVILLE  
P.O. Box 308 - HUNTSVILLE, AL 35804-0308  
**PERMIT APPLICATION FOR GASOLINE DISPENSING FACILITIES**

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1. Name of Gasoline Station: \_\_\_\_\_

2. Physical Address of the Gasoline Station:  
\_\_\_\_\_  
(Number) (Street) (City) (Zip) (Telephone)

3. Addressee to whom Environmental Correspondence is to be sent:  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Company)  
\_\_\_\_\_  
(Number) (Street)  
\_\_\_\_\_  
(City) (State) (Zip) (Telephone)

4. Owner of Facility Tanks/ Pumps: \_\_\_\_\_

5. Name of Operator (Dealer) if different from the owner of tanks/pumps:  
\_\_\_\_\_

6. Company or Individual responsible for compliance of (Stage I) vapor  
balance equipment: \_\_\_\_\_

7. Company or Individual responsible for maintenance of (Stage I)  
vapor balance equipment: \_\_\_\_\_

8. Name of truck-company that supplies gasoline: \_\_\_\_\_  
\_\_\_\_\_ Brand name of fuel dispensed: \_\_\_\_\_

9. Purpose of This Application (check one):  
 Change of Ownership, or Company Name  
 Initial Application for an Existing Dispensing Facility  
 Initial Application to Construct a New Facility  
 Modification of Equipment  
 Application for Renewal of Air Permit



**Permit Application for Gasoline Dispensing Facilities**

14. Is this facility equipped with Submerged fill pipes?

\_\_\_\_\_ YES                      \_\_\_\_\_ NO

If the date of tank installation was after November 9, 2006:

(a) Is each submerged fill pipe no more than 6 inches from the bottom of the storage tank?

\_\_\_\_\_ YES    \_\_\_\_\_ NO

(b) Are tanks equipped with pressure/ vacuum vent valves on vent pipes?

\_\_\_\_\_ YES    \_\_\_\_\_ NO

**Note:** *For storage tanks installed after November 9, 2006 vapor systems must be tested upon installation and every 3- years thereafter.*

15. What is the total number of gallons of gasoline dispensed for the months of June, July, and August of last year? Do not include Diesel or Kerosene. *If this is a new facility, give an estimate.*

\_\_\_\_\_ gallons of gasoline

16. What is the total number of gallons of gasoline dispensed for any 12 month period? *If this is a new facility, give an estimate.*

\_\_\_\_\_ gallons of gasoline

**Permit Application for Gasoline Dispensing Facilities**

17. In the space below, (or on a separate sheet) sketch a layout indicating the location of storage tanks, dispensing pumps, and vapor recovery connections for which this application is made. Include nearby roads or highways on the sketch.

\_\_\_\_\_

\_\_\_\_\_

18. I certify under penalty of law that, based on information and belief formed after reasonable inquiry, the statements and information contained in this application are true, accurate and complete.

\_\_\_\_\_  
Signature of Responsible Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title