

**CITY OF HUNTSVILLE  
URBAN DEVELOPMENT DEPARTMENT-ENGINEERING DIVISION  
APPLICATION FOR DRIVEWAY APPROACH PERMIT**

**ALABAMA DEPT. OF TRANS  
APPROVAL REQUIRED**

Yes   
No

**DATES**

**APPLICATION:** \_\_\_\_\_  
**COMMENCE WORK:** \_\_\_\_\_  
**INSPECTION:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**CONTRACTOR OR OWNER'S AUTHORIZED REPRESENTATIVE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**ADDRESS OF DRIVEWAY APPROACH:** \_\_\_\_\_

**LAND USE TO BE SERVED:** \_\_\_\_\_

**CONSTRUCTION MATERIAL:**  Asphalt  Concrete  Other \_\_\_\_\_

**IF PARKING LOT, NUMBER OF SPACES:** \_\_\_\_\_

Application for permit to construct, reconstruct, alter, remove or replace any driveway approach, or any curb, guttering, or sidewalk in connection with such driveway approach work shall be made to the Traffic Engineer. Applicants must complete a location/condition diagram which is provided on the back of this application unless applications are being made for single family residential driveway approaches serving lots pre-approved by the Traffic Engineer and the proposed driveway approaches conform to the location and design standards adopted under Engineering Standards of the City of Huntsville. In addition, a site plan shall be required and made a part of all commercial applications. For purposes of this permit, driveway approaches servicing multi-family dwellings of more than four units shall be considered commercial. Unless the application is made by the owner of the property, authorized representative or contractor, no permit shall be issued for the work. As a condition for the issuance of the permit, the applicant shall agree to indemnify and hold harmless the City, its employees, and agents from any liability to person or property resulting from any act or omission of applicant in performing the work.

As a further condition for the issuance of the permit, the owner shall agree that all maintenance of said driveway approach shall be the owner's responsibility or his successors, heirs, and assigns. The owner shall upon the receipt of notice from the Traffic Engineer perform maintenance work required by the order. As a condition of issuing the permit, the owner his successors, heirs, or assigns agrees to indemnify and hold harmless the City, its employees and agents from all liability to property or persons resulting from the owner, his successors, heirs, or assigns failing to maintain the driveway approach.

THE UNDERSIGNED HEREBY MAKES APPLICATION TO THE CITY OF HUNTSVILLE FOR PERMISSION TO PERFORM THE HEREIN DESCRIBED DRIVEWAY APPROACH WORK AND GUARANTEES THE SAME TO BE IN CONFORMANCE WITH THE REQUIREMENTS OF THE CITY OF HUNTSVILLE.

**BY:** \_\_\_\_\_

**WITNESS BY:** \_\_\_\_\_

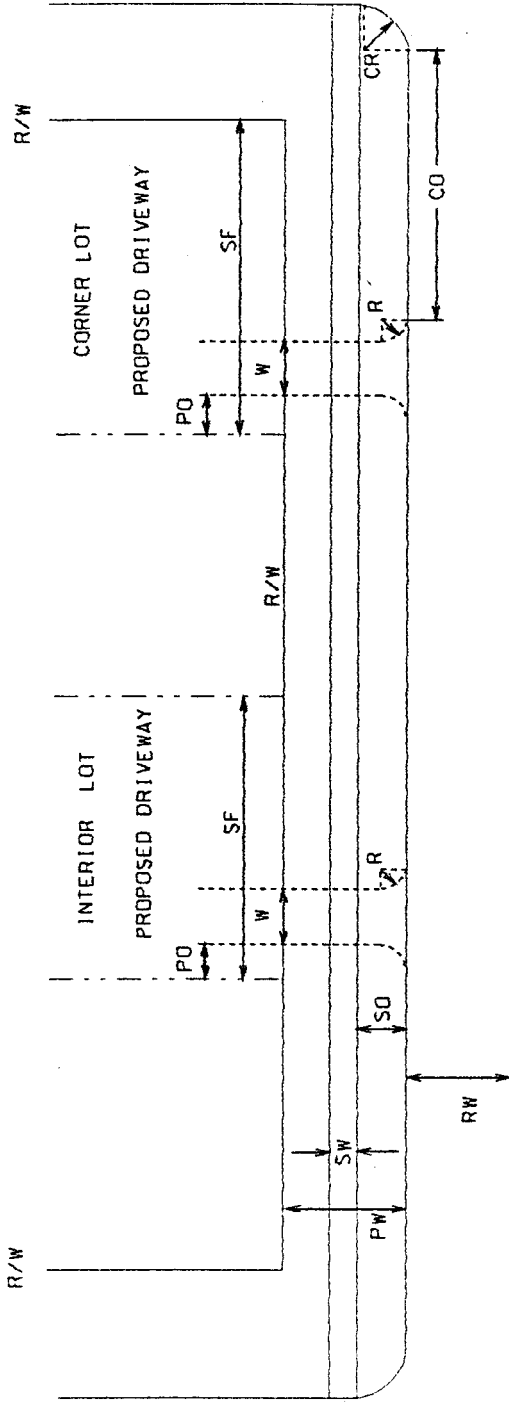
**APPROVED BY:** \_\_\_\_\_

**Traffic Engineer**

**DATE:** \_\_\_\_\_

Completed form may be faxed to (256) 427-6852 to the attention of  
City of Huntsville Traffic Engineering.  
Questions may be directed to (256) 427-6850. The form may also be mailed to:  
  
City of Huntsville Traffic Engineering Division  
Attn: Andy Dinges  
2100 Clinton Avenue West  
Huntsville, Alabama 35805

# LOCATION/CONDITION DIAGRAM



WIDTH (W) \_\_\_\_\_ SIDEWALK WIDTH (SW) \_\_\_\_\_ \* CORNER LOT ONLY  
 RADIUS (R) \_\_\_\_\_ SIDEWALK OFFSET (SO) \_\_\_\_\_ \* CORNER RADIUS (CR) \_\_\_\_\_  
 OFFSET (PO) \_\_\_\_\_ ROADWAY WIDTH (RW) \_\_\_\_\_ \* CORNER OFFSET (CO) \_\_\_\_\_  
 STREET FRONTAGE (SF) \_\_\_\_\_ PARKWAY WIDTH (PW) \_\_\_\_\_  
 PROPOSED DRIVEWAY APPROACH CONFLICTS WITH EXISTING UTILITIES  YES  NO  
 CURBED STREET  , UNCURBED STREET  PIPE REQUIRED YES  NO   
 LOT IS  ABOVE,  LEVEL WITH OR  BELOW STREET GRADE (CHECK ONE)