

**CITY OF HUNTSVILLE
ALABAMA**

**URBAN DEVELOPMENT
DEPARTMENT
ENGINEERING DIVISION**



**CITY OF HUNTSVILLE ENGINEERING DIVISION
320 FOUNTAIN CIRCLE, HUNTSVILLE, AL 35801
PHONE – 256-427-5300 and FAX – 256-427-5325**

**REQUIREMENTS FOR FINAL INSPECTION FOR
RESIDENTIAL
AND COMMERCIAL CONSTRUCTION
April, 2004**

REQUIREMENTS FOR FINAL INSPECTION FOR RESIDENTIAL AND COMMERCIAL CONSTRUCTION

The City of Huntsville Engineering Division performs one of the last inspections required on all residential and commercial construction prior to a Certificate of Occupancy being issued by the Inspection Department. Call 427-5300 when you are ready for an inspection by the Engineering Division. The inspector for your area will make an inspection within 48 hours of your call. Usual service however is same day or less than 24 hours.

Engineering Division Inspectors will address the following items for conformance with applicable standards and guidelines:

1) SURFACE DRAINAGE

- A) Site grading and lot drainage must conform to approved subdivision plans.
- B) Stormwater must drain away from the building without ponding in low areas, unless otherwise approved.
- C) Swales and/or berms are required to prevent stormwater from discharging onto adjacent lots. Swales and/or berms must be sodded or seeded and strawed.

2) GRADING AND CLEAN-UP

- A) All sidewalks and curbs shall be backfilled with suitable topsoil material, fine graded and seeded or sodded.
- B) All trash, debris, and building material must be removed from the property and cannot be stored on adjacent property.
- C) All lots shall be sodded or seeded and strawed, or have appropriate erosion and sediment control measures in place. (See silt fence detail)
- D) Any mud, dirt, gravel or debris on streets, sidewalks and storm drains, as a result of construction, must be removed and streets, sidewalks and storm drains cleaned.

3) SIDEWALK, STREET, CURB & GUTTER, INLETS, DRIVEWAY APRON REPAIRS AND STREET SIGNS

- A) Any damage to sidewalk, curb and gutter, inlets, driveway aprons and street signs shall be repaired.
- B) Any damage to the street asphalt shall be repaired.

4) COMMERCIAL

- A) City of Huntsville Inspection Department is primarily responsible for commercial building inspections as well as landscaping, parking lots and lighting. Call 427-5331 for Commercial Building Inspections. The Engineering Division will also inspect commercial construction, as well as landscaping. The Engineering Division landscaping inspection includes seeding and strawing, sodding, grading and erosion control. All commercial construction inspected by the Engineering Division shall be in accordance with approved Engineering plans.
- B) If a retention/detention pond is required, as-built drawings must be provided to the Engineering Division prior to final inspection and acceptance.

5) POSTING OF BONDS

If deemed necessary by the Inspector, a money order, cashier's check or letter of credit may be posted to allow a Certificate of Occupancy to be released when there is cause not to complete the required work. The minimum bond amount is currently \$1,000.00. Further details of final inspections and bonds and reinspections may be requested at the Office of the City Engineer.

NOTE: The foregoing is for informational purposes only. All permittees are required to meet all applicable requirements of the City for their permitted activity.