

City of Huntsville
Finance Department

308 Fountain Circle · P.O. Box 308 · Huntsville, Alabama 35804
Phone (256) 427-5080 · Fax (256) 427-5064

For Department Use Only
Date Received: _____
TP Confirmation: _____
CT Office: _____
Account #: _____

TAX ACCOUNT APPLICATION

Confidential

Use this form if you do not require a City of Huntsville privilege license. In order to process this application, ALL information must be completed.

APPLICANT INFORMATION

Legal Name of Business: _____
Trade Name (d/b/a): _____
Federal ID Number: _____ NAICS Code: _____
Location Address: _____ Mailing Address: _____
City, State, Zip: _____ City, State, Zip: _____
Phone Number: _____ Phone Number: _____
Contact Name: _____ Email: _____
Type of Business: _____ Date Business Opened: _____

TYPE OF OWNERSHIP

Proprietorship Partnership Corporation Other _____

RESPONSIBLE PARTY

Name the person(s) responsible for payment of taxes, reporting and/or receiving confidential tax information.

Authorized Tax Representative (1): _____
Street Address: _____
City, State, Zip: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

Authorized Tax Representative (2): _____
Street Address: _____
City, State, Zip: _____
Phone Number: _____ Fax Number: _____
Email Address: _____

TAX FILING INFORMATION

Filing Frequency

Monthly Annual
Quarterly Occasional

Tax Type

Sales Rental
Use Lodging
Gasoline Tobacco

Tax Filing Preference: File Return and Payment ELECTRONICALLY
(Visit our website at www.hsvcity.com/tax for detailed instructions.)

File Return and Payment by MAIL
(Tax return forms will be mailed upon processing of application)

AUTHORIZATION TO SUBMIT TAX ACCOUNT APPLICATION

Date Printed Name Signature Title

Return completed form to address or fax number above for processing. Your new tax account number will be sent to you after processing your completed application. If you have any questions, please call (256) 427-5070.